

THE MOUNT

EDITH WHARTON'S HOME

Grounds Care Assistant – Seasonal (March – December)

\$20 per hour

Overview:

Assist in the maintenance and care of a 50-acre estate/house museum

Responsibilities:

- Mow and edge lawns
- Operate vehicles and powered equipment
- Use hand tools, such as shovels, rakes, pruning saws, saws, hedge or brush trimmers
- Gather and remove litter
- Maintain structures, such as buildings, greenhouses, fences, or benches, using hand or power tools
- Provide proper upkeep of sidewalks, driveways, parking lots and other grounds features
- General building maintenance
- Assist setup and breakdown of weddings and special events
- Assist with parking for events as needed
- Other duties as assigned

Necessary Knowledge, Skills and Abilities:

- A positive work attitude
- Ability to work well with a team
- Flexible with the ability to multi-task in a highly demanding and sometimes stressful environment
- Able to receive constructive feedback in any given situation

Requirements:

- Must be 18 years of age or older
- Must be familiar with hand and power tools
- Must be able to work in all weather conditions
- Flexible work schedule required. Weekend, evening and holiday work may be required
- Regular and timely attendance

Physical Demands:

The employee is regularly required to sit and stand; push and pull with force. The employee is occasionally required to climb and stoop; reach with hands and arms; use hand to finger objects and controls. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision and peripheral vision; reading of written, printed, or computer screen data.

Note:

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an “at will” relationship.

The organization is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.